

Rental Leasing Services

Measurement Performed By: _____			
Date: ____/____/____		Today's Measurement Score: _____%	
# of Points	Prep By: _____	Prep By: _____	Location's Previous Measurement Date: ____/____/____
			Location's Previous Measurement Score: _____%
√ = Done	Unit # or Tag #	Unit # or Tag #	Full Service Measurement Checklist - Trucks
X = Not Done	_____	_____	
** To receive the Measurement's score, the Measurement must be fully met. It's all or nothing. **			
			<u>Truck Cleanliness:</u>
3			All interior windows clean and free of streaks, film, grease, etc.?
3			Dash board wiped clean?
3			Consoles emptied and wiped cleaned?
3			Ash tray clean?
3			Glove box emptied with a clean, blank Vehicle Incident Report (VIR) inside?
3			Door Jams wiped clean?
3			Upholstery vacuumed and in good condition?
3			All Vinyl areas cleaned / vacuumed, including under dash, under seats, along console and rear window shelf, etc?
3			No unpleasant odors and smells?
3			Fire Extinguisher present?
3			Emergency Reflectors present?
4			Truck Box clean, no odors?
3			Exterior washed and clean, no missing equipment?
3			Wheels and Tires clean?
			<u>Truck Mechanical Condition:</u>
4			Check RentWorks to see if PM is due. (Every 4,000 Miles PM / Oil Change is due. Every six months major maintenance is due.)
3			Windshield washers work properly?
2			Wipers operate smoothly?
2			Climate control operates properly, per season (Heat / Air Condition)?
2			Heater off?

